

# **Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting**

**1824 Harris Road  
Sheffield, OH 44054**

**August 25, 2022**

**5:30 P.M. Regular Meeting**

**Administration Center**

Mrs. Pat Czech  
Mrs. Amy DeLuca, President  
Mrs. Sandra Jensen  
Mrs. Sheila Lopez, Vice President  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Michael T. Barnhart, Treasurer



***INSPIRE ~ EXCITE ~ EDUCATE***



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances' problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

**1. ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**2. CALL TO ORDER**

**3. OPENING CEREMONIES**

Pledge of Allegiance

**4. INFORMATIONAL ITEMS**

**5. REVIEW OF OPEN QUESTIONS**

**6. APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**7. TREASURER'S BUSINESS**

**A. REPORTS**

**B. BOARD MINUTES**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s) with addendum:

**Regular Meeting– August 11, 2022**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. SCHOOL PSYCHOLOGIST INTERN GRANT**

It is recommended that the Sheffield-Sheffield Lake Board of Education accepts the 2022-23 School Psychologist Intern grant of \$ 30, 824.74 to pay for all costs associated with intern Emily Licata from the University of Toledo.



Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

8. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:
  - a. **Angie DeVito**, BIS Lunch Monitor, resigning effective August 17, 2022.
  - b. **Tandi Fritz**, BMS Robotics Advisor, resigning effective August 16, 2022.
  - c. **Kayli Oleksa**, resigning Knollwood Title I Tutor, effective for the 2022-23 school year.
  - d. **Frances Ruse**, resigning BIS noon aide and Van Driver, effective at the end of the day August 24, 2022, to accept another position in the district.
  - e. **Britt Vilevac**, resigning as Forestlawn ESP, effective September 2, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED CORRECTION**

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel step correction at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
  - a. **Sarah Timmis**, BIS Intervention Specialist, B+24, **Step 5**, effective commencing the 2022-23 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CERTIFIED**

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.
  - a. **Sarah DeFranco**, Knollwood Title I Tutor, effective for the 2022-23 school year.



- b. **Max Wilson**, Long Term Substitute for the district, BA, Step 0, effective commencing the first Semester of the 2022-23 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**SUPPLEMENTAL**

4. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.
- a. **Lindsey Chalk**, BHS Junior Class Advisor (1 position), Class VI, Step 0, effective August 26, 2022.
- b. **Kellie Palmer**, BMS Student Council Advisor 1/2, Class IV, Step 0, effective August 26, 2022.
- c. **Maygan Payan**, BMS Student Council Advisor 1/2, Class IVI, Step 0, effective August 26, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

5. **CLASSIFIED**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Frances Ruse, BIS ESP Paraprofessional**, 181 plus contracted holidays, 7 hrs./day, Step 1, effective August 23, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

C. **OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **SUBSTITUTE BUS DRIVER WAGE ADJUSTMENT** from \$17/hr. to \$18/hr. effective August 25, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the **CLASSIFIED SUBSTITUTE WAGE ADJUSTMENT** from \$11/hr. to \$13/hr. effective August 25, 2022.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **CONSULTANT AGREEMENT** between Heather Petrucelli, CALT-ICALP and Sheffield-Sheffield Lake City Schools. Services provided are, but not limited to, Orton-Gillingham structured services, training/professional development services with clinical practicum supervision as well as direct services per student as requested.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **SHEFFIELD-SHEFFIELD LAKE SCHOOL BUS ROUTES** for the 2022-23 school year.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

9. **COMMENTS FROM THE PUBLIC**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation **may** be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do, and permission is granted to speak twice. Lack of participants does not translate to other speakers' ability to use the remaining 30 minutes of time. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended only by a vote of most of the Board, present and voting. The ability to address the board does not constitute dialogue or questions/answers. It should be a 3-minute statement to the board*

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School
2. Athletic Counsel
3. Legislative Liaison
4. Endowment Fund
5. S.A.L.T.
6. Finance

11. **EXECUTIVE SESSION**



It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2) ☒ Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.

F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at \_\_\_\_\_ p.m.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

12. **ADJOURNMENT**

*Administration Center  
Regular Meeting*



*August 25, 2022  
Regular Meeting*

Time: \_\_\_\_\_

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

The next meeting will be on September 8, 2022, at Brookside High School at 5:30 PM.